PALM COMPUTING® PLATFORM™

READ THIS FIRST

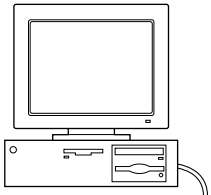
Getting Started



Palm III™
Connected Organizers

3Com® More connected.™

Get to know your new Palm III™ organizer



IR Port
Exchange data and applications with any Palm Computing® organizer that's also equipped with an infrared port.

Applications Launcher
Tap the Applications icon to see all your Palm™ applications.

Contrast Control

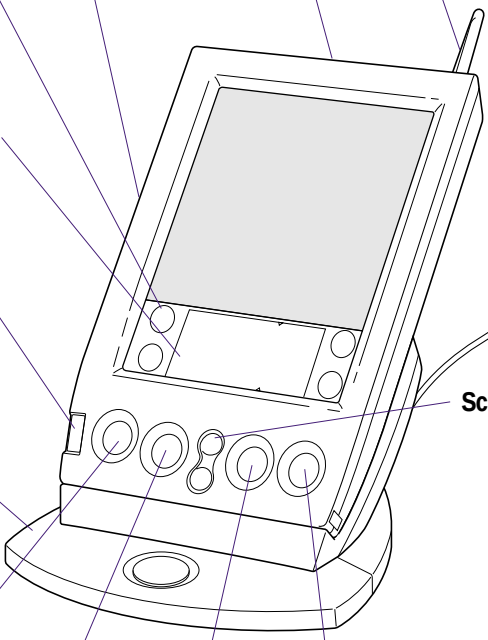
Stylus

Graffiti® Writing Area
Use Graffiti® writing software to enter text and numbers into your Palm III™ organizer.

Power Button/Backlight Control
Press to turn your Palm III organizer on and off. Hold for a few seconds to activate the screen backlight.

Scroll Button

Cradle and HotSync® Button
Attach the cradle to your computer and press the HotSync® button to exchange data back and forth between your Palm III organizer and computer.



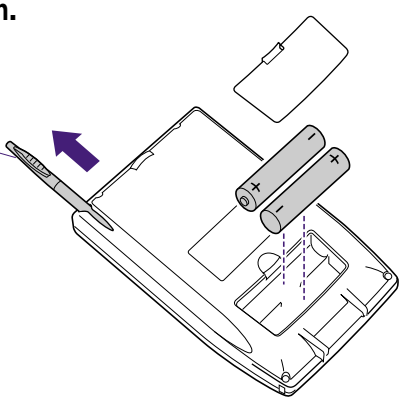
Date Book | Address Book | To Do List | Memo Pad

Applications Buttons
Press buttons to immediately access your main applications.

Set up your Palm III™ organizer

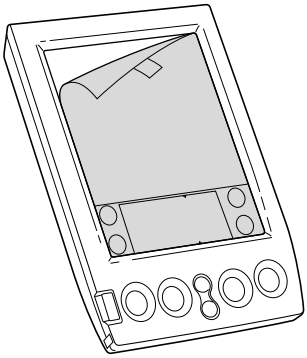
1. Install AAA batteries as shown.

Push up on the stylus to remove it.



2. Configure your Palm III™ organizer.

- Remove the protective screen film.
- Follow the instructions onscreen to set up your organizer.



Hints: If your organizer does not turn on, try these steps:

- Adjust the contrast control.
- Press the power button. Your organizer turns off automatically when it is not in use.
- Make sure the batteries are fresh and properly installed.
- Some models include a reset tip inside the stylus. Simply unscrew the tip of the stylus, or use an unfolded paperclip, and gently press the reset button on the back of your organizer.
- If your organizer still does not turn on, hold down the power button while pressing the reset button and then release it.

Set up your Palm™ Desktop organizer software

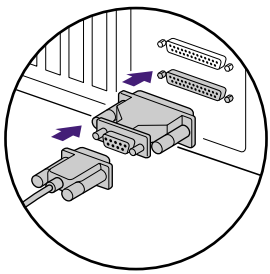
The Palm™ Desktop software you install on your computer includes the same main applications as your Palm III™ organizer: Address Book, Date Book, To Do List, Memo Pad, Expense, and desktop e-mail connectivity. You can use the HotSync® Manager feature of this software to back up and exchange data between your organizer and your computer.

Notes: If you are using Microsoft Outlook or other organizer software instead of Palm Desktop software, you still need to complete the following process to install HotSync Manager and the connection software (conduit) for the other organizer software.

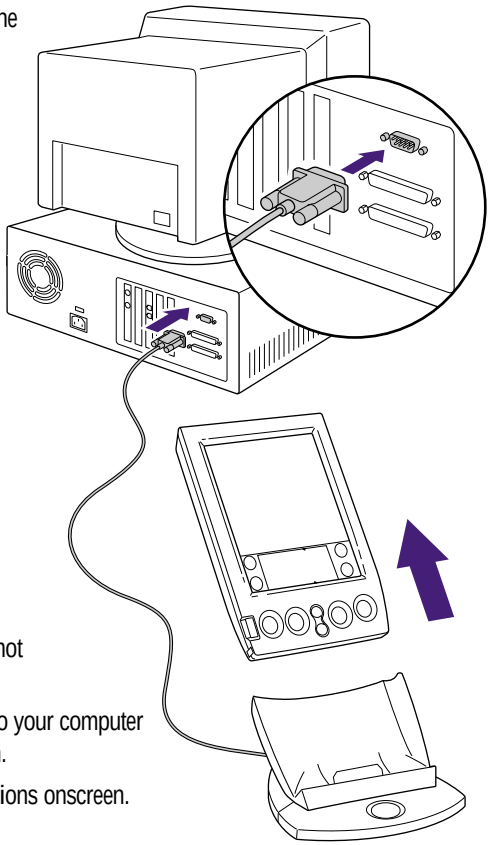
NT users must have write privileges to install new software and should install in their user's account, not the administrator account.

3. Make the connection.

- Turn off your computer and connect the cradle to an available COM (serial) port on the back of your computer.
- Turn the computer on when the cradle is connected.



If necessary, use the included serial port adapter.



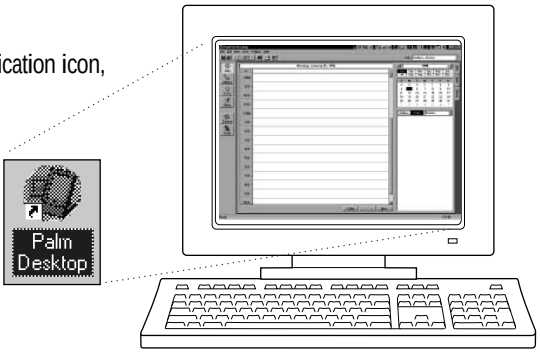
4. Install the software.

- Make sure your Palm III organizer is not in the cradle.
- Insert the Palm Desktop CD-ROM into your computer and wait for the Installer Menu screen.
- Click INSTALL and follow the instructions onscreen.

Explore your Palm™ Desktop organizer software

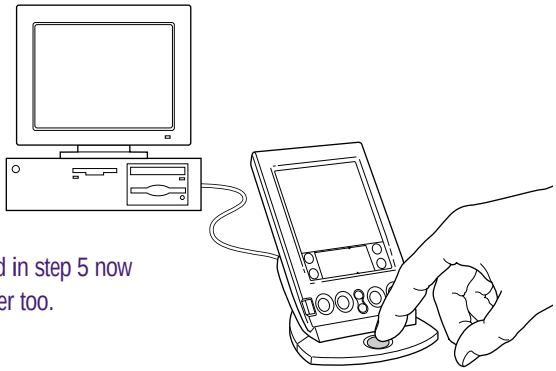
5. Launch Palm™ Desktop software.

- Double-click the Palm Desktop icon on your computer.
- To enter data, just click an application icon, click New, and start typing.



6. Synchronize your data.

- Make sure your Palm III™ organizer is in the cradle.
- Press the Hotsync® button on the cradle.



Note: The data that you entered in step 5 now appears on your organizer too.

Congratulations!

You are up and running with your Palm III organizer. Turn to the back of this guide for tips on getting the most out of your Palm III organizer.

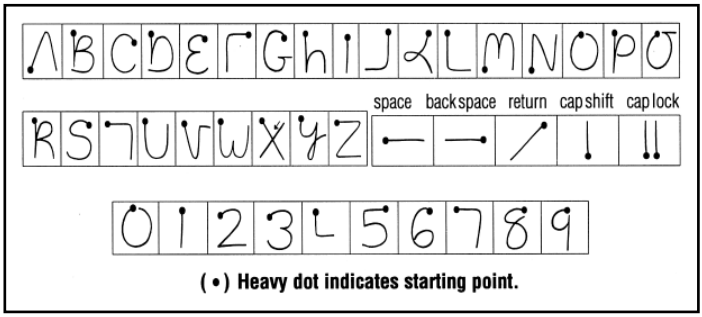
Register to receive a free gift!

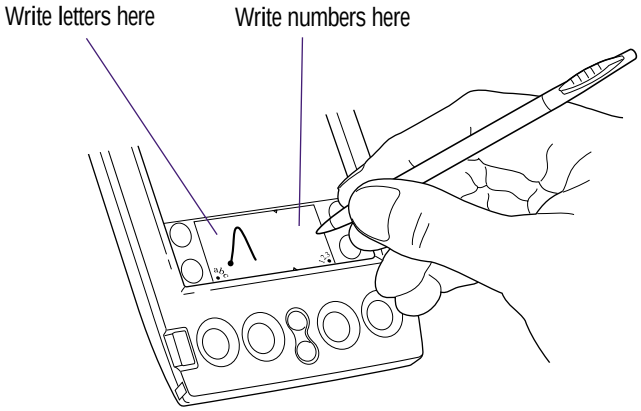
You'll receive a free gift, product updates, and more.

Enter data three ways

Graffiti® writing software

Enter text quickly and easily using Graffiti® writing. Graffiti characters consist mainly of single-stroke block letters. Your writing turns into text wherever the blinking cursor appears on the organizer screen. It's fast (up to 30 words per minute), fun, and accurate.

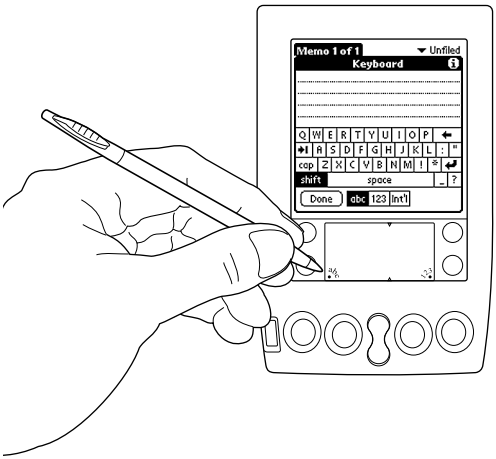




Hints: Write BIG and press firmly. Practice! Play Giraffe to improve your Graffiti writing skills. For instructions on installing Giraffe, see the *Handbook.*

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Enter data three ways (continued)

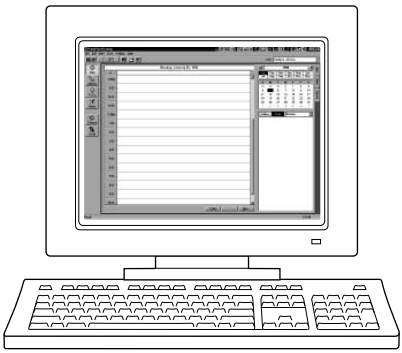


The onscreen keyboard

- Select an application.
- Tap the screen in the application for editing. You'll see a blinking cursor.
- Tap "abc" for the alphabetic keyboard or "123" for the numeric keyboard.

Your computer keyboard

Use your computer keyboard to enter text in your Palm™ Desktop software, and then press the HotSync® button to synchronize the data with your Palm III™ organizer.



Hints: Perform a HotSync operation regularly to make sure your data is current on both your organizer and your computer. Also use the HotSync feature to back up your data before you change the batteries in your organizer.

Explore add-on software for your Palm III™ organizer

Your Palm III™ organizer supports much more than just the applications that come with it. You can easily expand your organizer's software capabilities by downloading any of the thousands of applications available on the Internet including a wide variety of freeware, shareware, and commercial applications. Just follow these steps:

1. **Download applications** from www.palm.com (or any add-on software web site) to the add-on folder in the Palm™ Desktop software folder (e.g., c:\palm\add-on).

2. **Unzip the application** if it is a zipped file.

3. **Select the application** you want to install by:

   - Opening Palm Desktop software, and clicking Install.

   — or —

   - Running Instapp.exe from the Palm Desktop software folder,

   Next click Add and select the application you want to install, click Open, and then click Done.

4. **Transfer your new applications** to your organizer by placing your organizer in the cradle and pressing the HotSync® button on the cradle. (This procedure is also called a HotSync operation.)

